



**FREEPORT AREA SCHOOL DISTRICT**  
**Freeport, Pennsylvania**

**REGULAR MEETING AGENDA**

**Thursday, August 11, 2016, at 7:30 pm**

*Executive Session – 7:00 pm*

*Attachment*

**1. CALL TO ORDER BY THE PRESIDENT**

a. Roll Call:

Melanie Bollinger  
Christine Davies  
Michael J. Huth  
John A. Marty  
Barbara Toy-Gaydos

Frank J. Borrelli  
William B. Gaiser  
Daniel P. Lucovich  
Frank C. Prazenica, Jr.

b. Pledge of Allegiance

c. Welcome Visitors

*Visitors are welcome to comment on any agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.*

**2. REPORTS**

- a. Minutes of the Regular Meeting held on June 9, 2016 Tab A
- b. Secretary's Meeting Report (8/11/2016) Tab B
- c. Administration Reports: Magness/Robb (8/4/2016) Tab C
- d. Middle School Project Update/Athletics Complex Project Update: K. Benzenhoefer, Rucon (8/11/2016)
- e. President's Report
- f. Armstrong-Indiana Intermediate Unit 28 (ARIN) Report
- g. Lenape Area Vocational-Technical School Report
- h. Legislative Report
- i. Committees Report

**3. PERSONNEL**

- a. Action on accepting the resignation of Daniel E. Consuegra, Assistant Principal, effective July 19, 2016. Tab D
- b. Action on accepting the resignation of Donna C. Vivian, Nurse Assistant, effective August 4, 2016. Tab E
- c. Action on accepting the resignation of Linda M. Zeidler, part-time Cafeteria Worker, effective July 14, 2016. Tab F
- d. Action on the recommendation to employ [Morgan L. Kaminski](#) as a full time 7-12 Math Teacher for the District, at an annual salary of [\\$46,100](#), effective August 24, 2016, and subject to satisfactory completion of all pre-employment requirements.
- e. Action on the recommendation to employ [Patrick W. Scott](#) as Assistant High School Principal for the District, at an annual salary of [\\$75,000](#), effective August 24, 2016, and subject to satisfactory completion of all pre-employment requirements.
- f. Action on the recommendation to employ Tahnelle E. Herrit as an English as a second language (ESL) instructor for the 2016-2017 school year, at a daily rate of compensation of \$130, effective August 24, 2016, and pending satisfactory completion of all pre-employment requirements.
- g. Action on the request of Aimee J. Engleka, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on or around August 25, 2016. Tab G
- h. Action on the request of Laura J. Rinaman, Teacher, for uncompensated Family Medical Leave Act (FMLA) leave beginning on or around October 3, 2016. Tab H
- i. Action on approving the attached list of Educational Assistants and Nurse Aides and the Employment Guidelines for Educational Assistants for the 2016-2017 school year. Tab I
- j. Action on the recommendation to approve the paid and volunteer individuals listed on the attachment for the District's athletics programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab J

*Attachment*

- k. Action on the recommendation to approve the paid and volunteer individuals listed on the attachment for the District's extracurricular programs during the 2016-2017 school year, with salaries in accordance with contracted terms of remuneration approved by the Board. Tab K
- l. Action on the recommendation to approve the bus drivers listed on the attachment for the 2016-2017 school year as recommended by the State Auditors. Tab L
- m. Action on approving the District's entering into the attached Memorandum of Agreement with Freeport Educational Support Professionals Association (FESPA) to modify the terms of the Collective Bargaining Agreement with FESPA in effect from July 1, 2015 through June 30, 2020. Tab M

#### **4. CURRICULUM AND TECHNOLOGY**

- a. Action on approving the attached assessment schedule for the 2016-2017 school year. Tab N

#### **5. ATHLETICS AND ACTIVITIES**

- a. Action on the request of Charles M. Shipman, Jr., Middle School/High School Band Director, and Thomas D. Koharchik, Middle School/High School Choral Director, for preapproval of a High School Music Department field trip with approximately 135 High School students to Chicago, Illinois, on March 8-12, 2017. Tab O
- b. Action on approving pay rates for officials and athletic-event game workers for the 2016-2017 school year as listed on the attachment. Tab P

**6. FINANCE**

- a. Action on approving the June and July financial reports as listed: Tab Q
- General Fund – Revenue
  - General Fund – Expense
  - General Fund – Balance Sheet
  - Food Service Fund – Income Statement
  - Food Service Fund – Balance Sheet
  - High School Student Activity Fund
  - Middle School Student Activity Fund
  - Freeport Area Middle School Project Budget
  - Freeport Area Athletic Stadium Project Budget
- b. Action on approving payments in the amount of \$7,588,752.53 as listed: Tab R
- |                                     |                |
|-------------------------------------|----------------|
| General Fund Payments 15-16         | \$524,703.78   |
| General Fund Payments 16-17         | \$795,952.21   |
| Wire Transfers – June/July          | \$1,791,357.81 |
| Wire Transfers – Debt Payments      | \$2,250,000.00 |
| Athletic Payments                   | \$0.00         |
| Food Service Payments 15-6          | \$56,976.45    |
| Food Service Payments 16-17         | \$3,662.00     |
| Capital Project Fund Payments 15-16 | \$2,139,880.11 |
| Capital Project Fund Payments 16-17 | \$26,220.17    |
- c. Action on the recommendation to authorize Victoria M. Ostrowski, Accountant, to make requests and receive any and all tax information and records from Berkheimer relative to the collection of taxes as per the attached resolution. Tab S

**7. POLICY**

- a. Action on tabling the final adoption of attached School Board Policies Section 300 (EMPLOYEES). Tab T
- b. Action on the tentative adoption of attached new School Board Policy No. 247 (Hazing). Tab U
- c. Action on the **final** adoption of attached revised School Board Policy No. 707 (Use of School Facilities), **and corresponding revised fee schedule**. Tab V
- d. Action on the **final** adoption of attached revised School Board Policy No. 907 (School Visitors/Classroom Visitations). Tab W

**8. OTHER BUSINESS**

- a. Action on approving [the attendance of up to three \(3\) Board members](#) at the Pennsylvania Association of School Administrators/Pennsylvania School Boards Association (PASA/PSBA) School Leadership Conference on October 13-15, 2016 in Hershey, Pennsylvania, at a cost to the District of approximately \$800 each, to include registration, lodging, mileage, and meals. Tab X
- b. Action on appointing [Melanie Bollinger and Frank J. Borrelli](#) as the Board's Voting Delegates to the Pennsylvania School Boards Association (PSBA) 2016 Delegate Assembly to be held on October 15, 2016. Tab Y
- c. [Action on approving the attached proposal prepared by The A.G. Mauro Company for the installation of replacement doors at the High School student entrance, at a cost of \\$17,565.00, to be paid from the Capital Projects Fund.](#) Tab Z
- d. Action on approving attached Change Order GC-7 to the Freeport Area Athletics Stadium Project General Construction Agreement with DiMarco Construction Company, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$6,612.64. Tab AA
- e. Action on approving attached Change Order GC-8 to the Freeport Area Athletics Stadium Project General Construction Agreement with DiMarco Construction Company, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$1,524.28. Tab BB
- f. Action on approving attached Change Order GC-9 to the Freeport Area Athletics Stadium Project General Construction Agreement with DiMarco Construction Company, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$44,565.37. Tab CC
- g. Action on approving attached Change Order GC-10 to the Freeport Area Athletics Stadium Project General Construction Agreement with DiMarco Construction Company, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$25,434.63. Tab DD
- h. Action on approving attached Change Order EC-1 to the Freeport Area Athletics Stadium Project General Construction Agreement with Bronder Technical Services, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$1,086.91. Tab EE

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- i. Action on approving attached Change Order EC-2 to the Freeport Area Athletics Stadium Project General Construction Agreement with Bronder Technical Services, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$3,493.82. Tab FF
- j. Action on approving attached Change Order EC-3 to the Freeport Area Athletics Stadium Project General Construction Agreement with Bronder Technical Services, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$795.38. Tab GG
- k. Action on approving attached Change Order EC-4 to the Freeport Area Athletics Stadium Project General Construction Agreement with Bronder Technical Services, Inc. dated October 15, 2015, for an increased cost in the contract sum of \$5,729.57. Tab HH
- l. Action on entering into the attached agreement with Armstrong-Indiana-Clarion Drug and Alcohol Commission, Inc. for the provision of services for the Student Assistance Program (SAP) Initiative for the 2016-2017 school year. Tab II
- m. Action on the District's entering into the attached letter of agreement with the Armstrong-Indiana Behavioral and Developmental Health Program for the provision of mental health liaison services under the District's Student Assistance Program through the Family Counseling Center during the 2016-2017 school year. Tab JJ
- n. Action on the District's entering into the attached Agreement for Services with Family Counseling Center of Armstrong County for services which may be provided to District resident students under the Child and Adolescent Partial Hospitalization (CAP) Program during the 2016-2017 and 2017-2018 school years, at a daily rate per student of \$40.00. Tab KK
- o. Action on the District's entering into the attached Agreement with MHY Family Services for services which may be provided to District resident students under the Private Academy Program at Longmore Academy during the 2016-2017 school year, at the daily rates set forth on Attachment C to the Agreement. Tab LL
- p. Action on the District's entering into the attached Day Student Education Agreement with Glade Run Lutheran Services/St. Stephens Lutheran Academy for special or alternative educational instruction services which may be provided to District resident students during the 2016-2017 school year, at the daily rates set forth on Attachment B to the Agreement. Tab MM

*Attachment*

- q. Action on approving the District's entering into the attached Professional Services Agreement with Catapult Learning, LLC, for Title I instructional services to be provided to District resident students at Evangel Heights Christian Academy, during the 2016-2017 school year, at an annual fee to be based on the final 2016-2017 Title I allocation received by the District. Tab NN
- r. Action on the District's entering into the attached Agreement with Buffalo Township for traffic control services to be provided during certain athletic events to be held during the 2016-2017 school year, at the hourly rates set forth in the Agreement. Tab OO
- s. Action on adopting the Free and Reduced Lunch Policy and Guidelines as established by the Department of Education to be included in district policy for the 2016-2017 school year. Tab PP
- t. Action on accepting a Pennsylvania Music Educators Association (PMEA) District 3 Music Education Mini-Grant, in the amount of \$489.86, to be used to purchase the musical instruments described on the attachment for the Freeport Area Middle School's Music program. Tab QQ
- u. Action on approving the attached resolution/ordinance extending the term of exemptions, deductions, abatements and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in Armstrong County designated as a Keystone Opportunity Expansion Zone (KOEZ) or Keystone Opportunity Improvement Zone (KOIZ). Tab RR
- v. Action to approve Student A as a non-resident student for the 2016-2017 school year, with tuition to be paid by the student's parents.

- w. Action on changing the dates of the meetings to be held during the remainder of the 2016 calendar year and directing the Board Secretary to publish the following notice of the change in the meeting dates:

Notice is hereby given of a change in the date of the following Regular Meetings of the Freeport Area School District Board of School Directors. Meetings are held in the Auditorium of the Freeport Area Senior High School, at 625 South Pike Road, Sarver, Pennsylvania. All meetings of the Board of Directors will commence at 7:30 p.m.

September 8, 2016 meeting is moved to **September 14, 2016**.  
October 13, 2016 meeting is moved to **October 12, 2016**.  
November 10, 2016 meeting is moved to **November 9, 2016**.  
December 8, 2016 meeting is moved to **December 14, 2016**.

The Board will meet in committee the **Wednesday** prior to the regularly scheduled meeting. Meetings of Standing or Ad Hoc committees will be held on the Wednesday the week after the regularly scheduled meetings. All of the preceding meetings will be open meetings in conformance with Pennsylvania's Sunshine Act. The Board reserves the right to change the time, cancel meetings, or schedule additional meetings as may be required.

- x. Action on approving the District's entering into a Lease Agreement with the Armstrong County Community Action Agency, for the lease of space at South Buffalo Elementary School, to be used for the purpose of operating a Head Start Program, at a cost to the Agency of \$500.00 per month rental, for a one year term beginning on September 1, 2016, with such approval contingent on the District solicitor's approval of the terms of the final Lease Agreement.

**9. NEXT MEETINGS:**

**COMMITTEE MEETING – September 7, 2016 at 7:30 pm**  
**REGULAR MEETING – September 14, 2016 at 7:30 pm**

Concerns or comments from Board members.

*Visitors are welcome to comment on any non-agenda items at this time under the direction of the President. Individuals will be allowed up to five (5) minutes and groups up to fifteen (15) minutes to speak. Completed written forms will be collected as required by School District Policy.*



**10. ADJOURNMENT**

*A work session will follow the Regular Meeting, if necessary. A closed executive meeting will follow the work session, if necessary.*